

## Processing, Personal Data and Data Subjects

<b>Processing Application</b>	RAFTS for Registration
<b>Subject matter of the processing</b>	Back office system for the printing and management of birth, death and marriage certificates and certificate information.
<b>Duration of the processing</b>	Indefinitely.  Information is exempt from data protection and GDPR.
<b>Nature and purposes of the processing</b>	The nature of the processing is collection of the data through birth, marriage and death registrations.  The purpose of the processing is to enable the service to provide copies of birth, death and marriage certificates and to provide scans for birth, death or marriage registers.
<b>Type of Personal Data</b>	Names, dates of birth, dates of death, dates of ceremonies, marital status, nationality, names of family and all other data held on a statutory certificate or register.
<b>Categories of Data Subject</b>	Members of the public
<b>Plan for return once processing is complete</b>	Data archival and removal is the responsibility of the data controller (the client).  When the contract is complete, current data is returned to the client as csv files.